Mayor Bart Castleberry

Clerk/Treasurer Denise Hurd

City Attorney Charles Finkenbinder



#### **City Council Members**

Ward 1 Position 1 – Andy Hawkins Ward 1 Position 2 – David Grimes Ward 2 Position 1 – Drew Spurgers Ward 2 Position 2 – Shelley Mehl Ward 3 Position 1 – Mark Ledbetter Ward 3 Position 2 – Spencer Hawks Ward 4 Position 1 – Theodore Jones Jr. Ward 4 Position 2 – Shelia Isby

## Tuesday, February 25<sup>th</sup>, 2025 City Council Agenda

Conway Municipal Building, City Council Chambers

5:30pm Committee: 6:00pm: Call to Order: Roll Call: Minutes Approval: Monthly Financial Report: No Committee Meeting City Council Meeting Bart Castleberry, Mayor Denise Hurd, Clerk/Treasurer February 11<sup>th</sup>, 2025 Month ending January 31<sup>st</sup>, 2025

#### A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

- Consideration to approve waiving all three readings for the ordinances on the February 25<sup>th</sup>, 2025, City Council agenda
- 2. Resolution to approve the City applying for the Climate Pollution Reduction Grant (CPRG) through Metrplan for the conversion of streetlights in partnership with Conway Corporation.
- 3. Resolution to approve a corporate ground lease for BB Ryder LLC. for the Conway Airport.
- 4. Resolution to request a lien for property located at 413 Garland St. for the Public Works Department.
- 5. Ordinance to approve the annexation of  $\pm 67.52$  acres on Nutters Chapel Rd.

#### B. Public Safety Committee (Police, Fire, District Court, IT, CEOC, City Attorney)

- 1. Consideration to approve the disposal of vehicles for the Conway Police Department.
- 2. Ordinance appropriating FY2024 reimbursement funds for the Conway Police Department.
- 3. Ordinance appropriating reimbursement funds for the Conway Police Department.
- 4. Consideration to dispose of inventory (furniture) from CEOC.

Adjournment



# City of Conway, Arkansas Monthly Financial Reports January 31, 2025

### City of Conway

#### Monthly Financial Report - General Fund

For the month ended January 31, 2025



enues	Budget	<u>Month</u> Activity	Year to Date	Encumbered	(Over)/Under Budget	<u>%</u> Expend/Col
Ad Valorem Tax	5,000,000	366,974	366,974		4,633,026	7%
Payments in Lieu of Tax	30,000	-	-		30,000	0%
State Tax Turnback	1,000,000	129,652	129,652		870,348	13%
Insurance Tax Turnback - LOPFI	1,400,000	-	-		1,400,000	0%
Sales Tax	30,500,000	2,403,162	2,403,162		28,096,838	8%
Beverage Tax	650,000	-	-		650,000	0%
Franchise Fees	3,898,400	532,922	532,922		3,365,478	14%
Office Space Leases	68,950	-	-		68,950	0%
Permits	621,000	78,932	78,932		542,068	13%
Public Safety	4,251,714	200,865	200,865		4,050,849	5%
Parks	831,800	80,581	80,581		751,219	10%
Community Center	914,213	-	-		914,213	0%
State Grant Revenues	39,342	-	-		39,342	0%
Insurance Proceeds	6,383	19,026	19,026		(12,643)	298%
Interest Income	460,000	1,046	1,046		458,954	0%
Proceeds from Sale of Assets	1,033	2,405	2,405		(1,372)	233%
Donations	-	39,592	39,592		(39,592)	-
Miscellaneous Revenues	152,500	11,559	11,559		140,941	8%
Transfers from Other Funds	1,370,000				1,370,000	<u>0</u> %
Total Revenues	51,195,335	3,866,717	3,866,717		47,328,618	8%
enditures						
Admin (Mayor, HR)	1,315,814	75,963	75,963	3,144	1,236,708	6%
Finance	553,151	26,836	26,836	-	526,315	5%
City Clerk/Treasurer	180,997	19,087	19,087	-	161,910	11%
City Council	90,737	(242)	(242)	200	90,779	0%
Planning	729,842	40,105	40,105	15,300	674,437	5%
Physical Plant	966,891	56,368	56,368	7,806	902,716	6%
Information Technology	1,744,617	53,490	53,490	51,865	1,639,262	3%
Permits and Inspections	645,491	39,651	39,651	92	605,748	6%
Community Center	11,071,346	15,378	15,378	3,470	11,052,498	0%
Nondepartmental	1,226,988	198,769	198,769	6,146	1,022,073	16%
Police	18,172,358	1,509,540	1,509,540	56,710	16,606,108	8%
CEOC	3,237,386	203,531	203,531	11,260	3,022,595	6%
Animal Welfare	573,986	33,527	33,527	537	539,921	6%
Municipal District Court	1,065,884	109,157	109,157	1,933	954,794	10%
City Attorney	672,833	45,301	45,301	20	627,512	7%
Fire	14,259,206	1,031,496	1,031,496	46,262	13,181,448	7%
Parks	4,423,875	330,227	330,227	22,369	4,071,279	<u>7%</u>
Total Expenditures	60,931,402	3,788,184	3,788,184	227,114	56,916,104	6%

#### \*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

#### City of Conway General Fund 2025 Fund Balance Appropriations



Ordinance	Date	Description	Amount
O-25-12	1/28/25	Funds for the completion of the Community Center	7,600,000
O-25-13	1/28/25	Fire department beanie caps	250
			\$ 7,600,250

City of Conway Balance Sheet - General Fund As of January 31, 2025



Cash - Operating	17,788,901
Cash - Reserve	2,027,507
Petty Cash	715
Taxes Receivable	5,662,504
Accounts Receivable	5,450,429
Lease Receivable	532,199
Due from Street	28,469
Due from Component Unit	233,169
Due from Municipal Court	69,589
Fuel Inventory	18,928
General Inventory	585
Assets	31,812,996
Accounts Payable	219,120
Insurance and Benefits Payable	(436,693)
Event Deposits	5,800
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	3,923
Deferred Revenue	4,905,284
Unearned Revenue	1,469,873
Liabilities	6,177,502
Fund Balance	25,635,494
Total Liabilities & Fund Balance	31,812,996

\*All figures are unaudited

# City of Conway Monthly Financial Report - Street Fund For the month ended January 31, 2025



		<b>Month</b>	Year to		(Over)/Under	<u>%</u>
Revenues	<b>Budget</b>	<b>Activity</b>	Date	<b>Encumbered</b>	<b>Budget</b>	<b>Expend/Collect</b>
Ad Valorem Tax	1,800,000	132,534	132,534		1,667,466	7%
Payments in Lieu of Tax	10,000	-	-		10,000	0%
State Tax Turnback	4,800,000	424,463	424,463		4,375,537	9%
State Tax Turnback - Other	80,000	-	-		80,000	0%
Severance Tax	100,000	6,252	6,252		93,748	6%
State Tax Turnback - Wholesale	400,000	38,677	38,677		361,323	10%
Sales Tax	420,000	33,673	33,673		386,327	8%
Engineering Fees	10,000	350	350		9,650	4%
Fees for Street Cuts	-	3,065	3,065		(3,065)	-
Interest Income	200,000				200,000	0%
Total Revenues	7,820,000	639,014	639,014	-	7,180,986	8%
Expenditures						
Personnel Costs	3,432,381	263,048	263,048	-	3,169,333	8%
Other Operating Costs	4,470,394	32,810	32,810	45,523	4,392,061	<u>1</u> %
Total Operating Costs	7,902,775	295,857	295,857	45,523	7,561,394	4%
Capital Outlay	878,360			25,485	852,875	<u>0%</u>
Total Expenditures	8,781,135	295,857	295,857	71,009	8,414,269	3%
Net Revenue/(Expense)	(961,135)	-	343,157	-		

#### \*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

#### City of Conway Street Fund 2025 Fund Balance Appropriations



Amount 267,875

Ordinance Date Description O-25-04 Condemnation settlement - Linn 1/14/25

City of Conway Balance Sheet - Street Fund As of January 31, 2025



Cash - Operating	6,065,060
Taxes Receivable	79,342
Accounts Receivable	2,444,414
Assets	8,588,816
Accounts Payable	3,548
Insurance and Benefits Payable	(16,457)
Due to General	28,469
Deferred Revenue	1,804,867
Liabilities	1,820,427
Fund Balance	6,768,388
Total Liabilities & Fund Balance	8,588,816

\*All figures are unaudited

# City of Conway Monthly Financial Report - Sanitation For the month ended January 31, 2025



		<u>Month</u>	Year to		(Over)/Under	<u>%</u>
Revenues	<b>Budget</b>	<u>Activity</u>	<b>Date</b>	<b>Encumbered</b>	<b>Budget</b>	Expend/Collect
Sanitation Fee Rev-Residential	10,000,000	1,857,833	1,857,833		8,142,167	19%
Proceeds - Recycled Materials	500,000	45,672	45,672		454,328	9%
Landfill Fees - General	350,000	36,684	36,684		313,316	10%
Interest Income	600,000	-	-		600,000	0%
Miscellaneous Revenues		450	450		(450)	-
<b>Total Revenues</b>	11,450,000	1,940,639	1,940,639	-	9,509,361	17%
Expenditures						
Personnel Costs	6,216,500	681,599	681,599	-	5,534,901	11%
Other Operating Costs	5,614,992	10,955	10,955	124,271	5,479,766	<u>0%</u>
Total Operating Costs	11,831,492	692,554	692,554	124,271	11,014,667	6%
Capital Outlay	1,954,833			483,068	1,471,765	<u>0</u> %
Total Expenditures	13,786,324	692,554	692,554	607,339	12,486,431	5%
Net Revenue/(Expense)	(2,336,324)	-	1,248,085	=		

#### \*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

#### City of Conway Sanitation Fund 2025 Fund Balance Appropriations



Fund Balance Appropr

OrdinanceDateDescriptionO-25-121/28/25Funds for th

1/28/25Funds for the completion of the Community Center

<u>Amount</u> 2,000,000 City of Conway Balance Sheet - Sanitation As of January 31, 2025



Cash - Operating	16,325,044
Petty Cash	200
Post Closure Cash Account	7,029,523
Due from Component Unit	980,675
General Inventory	2,122
Land & Buildings	2,245,592
Infrastructure	968,413
Machinery, Equipment & Vehicles	3,583,542
Deferred Outflows of Resources	445,823
Deferred Outflows of Resources-OPEB	193,091
Assets	31,774,027
-	
Accounts Payable	40,569
Insurance and Benefits Payable	(44,054)
Compensated Absences	272,889
Net Pension Obligation	11,963,551
Deferred Inflows of Resources	2,805,804
Deferred Inflows of Resources-OPEB	280,270
Net OPEB Liability	882,704
Landfill Close/Post Close	9,283,034
Liabilities	25,484,767
Net Position	6,289,260
Total Liabilities and Net Position	31,774,027

#### \*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

# City of Conway Monthly Financial Report - Airport For the month ended January 31, 2025



		<u>Month</u>	Year to		(Over)/Under	<u>%</u>
Revenues	<b>Budget</b>	<b>Activity</b>	<b>Date</b>	<b>Encumbered</b>	<b>Budget</b>	<b>Expend/Collect</b>
Sales Tax	40,000	2,988	2,988		37,012	7%
Airport Fuel Sales	1,720,000	142,874	142,874		1,577,126	8%
T-Hangar Rent	185,400	76,828	76,828		108,572	41%
Community Hangar Rent	43,200	3,000	3,000		40,200	7%
Ground Leases	20,665	-	-		20,665	0%
Misc Revenue - Non air	10,000	7,500	7,500		2,500	75%
Miscellaneous Revenues	22,000	1,889	1,889		20,111	<u>9</u> %
Total Revenues	2,041,265	235,079	235,079	-	1,806,186	12%
Expenditures						
Personnel Costs	421,023	40,291	40,291	-	380,732	10%
Fuel for Resale	1,450,000	68,454	68,454	-	1,381,546	5%
Other Operating Costs	170,242	2,400	2,400	5,515	162,327	<u>1%</u>
Total Operating Costs	2,041,265	111,145	111,145	5,515	1,924,605	5%
Capital Outlay	36,000				36,000	<u>0%</u>
<b>Total Expenditures</b>	2,077,265	111,145	111,145	5,515	1,960,605	5%
Net Revenue/(Expense)	(36,000)	-	123,934	•		

#### \*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

## City of Conway Airport Fund 2025



Fund Balance Appropriations

<u>Ordinance</u>	Date	<b>Description</b>
O-25-02	1/14/25	FAA grant match

<u>Amount</u> 36,000 City of Conway Balance Sheet - Airport As of January 31, 2025



Cash - Operating	412,819
Taxes Receivable	4,799
Accounts Receivable - Fuel Vendor	41,166
Fuel Inventory	68,639
Land	1,254,473
Buildings	4,848,123
Machinery & Equipment	112,970
Infrastructure	21,055,056
Deferred Outflows of Resources-OPEB	2,647
Assets	27,800,693
Accounts Payable	894
Insurance and Benefits Payable	(2,981)
Compensated Absences	12,153
Deferred Inflows of Resources	12,099
Deferred Inflows of Resources-OPEB	3,842
Unearned Revenue	256,944
Note Payable	600,000
Liabilities	882,951
Net Position	26,917,742
Total Liabilities & Net Position	27,800,693

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

# City of Conway

Monthly Financial Report - Major Project Funds As of January 31, 2025



### Parks and Rec A&P Tax

Balance, 12/31/24	2,752,623
Receipts	419,922
Payments	(187,213)
Balance, 1/31/25	\$ 2,985,333

### Pay as you go Sales Tax

12,222,903
1,899,719
(119,502)
\$ 14,003,120

### Street Impact Fees

Balance, 12/31/24	2,396,467
Receipts	26,385
Payments	-
Balance, 1/31/25	\$ 2,422,851

#### Parks Impact Fees

Balance, 12/31/24	396,767
Receipts	6,486
Payments	-
Balance, 1/31/25	\$ 403,253

#### Street Sales Tax

Balance, 12/31/24	20,445,646
Receipts	75,943
Payments	(1,353,026)
Balance, 1/31/25	\$ 19,168,562

# American Rescue Plan Act

Balance, 12/31/24	971,296
Receipts	23,818
Payments	-
Balance, 1/31/25	\$ 995,113

City of Conway, Arkansas Office of the Mayor

# Memo:

To: Mayor Bart Castleberry

CC: City Council Members

From: Felicia Rogers

Date: February 21<sup>st</sup>, 2025

#### Re: February 25<sup>th</sup>, 2025 City Council Agenda

The following ordinances are included on the February 11<sup>th</sup> City Council Agenda for consideration of waiving the three readings of each ordinance:

- 1. A-5 Ordinance to approve the annexation of  $\pm 67.52$  acres on Nutters Chapel Rd.
- 2. B-2 Ordinance appropriating FY2024 reimbursement funds for the Conway Police Department.
- 3. B-3 Ordinance appropriating reimbursement funds for the Conway Police Department.



#### City of Conway, Arkansas Resolution No. R-25-\_\_\_\_

#### A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE CLIMATE POLLUTION REDUCTION GRANT FUNDS IN PARTNERSHIP WITH CONWAY CORP FOR REPLACING HPS LIGHTS WITH LEDS IN CONWAY PROJECT

**Whereas,** Metroplan is providing funding for the conversion of streetlights to LED through the Climate Pollution Reduction grant (CPRG); and

**Whereas**, roughly 23% of all of Conway's streetlights are still non-LED and in need of conversion that will provide the community with a safer and more sustainable technology; and

**Whereas**, LED streetlights provide many benefits over High Pressure Sodium lights including but not limited to: longer life expectancy, lower maintenance costs, increased visibility, lower light pollution, improved safety, increased durability, and energy efficiency; and

Whereas, the CPRG funding opportunity does not require any matching funds and will not require any funding from the City; and

**Whereas**, if awarded, Conway Corp will manage the implementation of the project and provide the City any reporting information required from Metroplan.

#### NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1.** The City of Conway will partner with Conway Corp in applying for Climate Pollution Reduction grant funds for the project.

**Section 2.** The City Council does hereby authorize the Mayor to execute all agreements and contracts regarding this project.

**Section 3**. All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 25<sup>th</sup> day of February 2025.

Approved:

Mayor Bart Castleberry

Attest:



#### City of Conway, Arkansas Resolution No. R-22-\_\_\_\_

# A RESOLUTION APPROVING A CORPORATE GROUND LEASE AGREEMENT WITH BB RYDER LLC WITH THE CONWAY REGIONAL AIRPORT

Whereas, the Conway Regional Airport desires to enter into a corporate ground lease with **BB RYDER LLC**, to construct an aircraft hangar on city-owned property; and,

Whereas, the Conway Regional Airport desires to lease and grant, and each Lessee desires to lease and use, certain premises and facilities on the Airport, together with certain rights, licenses, and privileges thereon; and

Whereas, each corporate ground lease with each Lessee will be for a period of 40 years and will pay the City in advance for the annual rental of the premises at the rate of .30 per square foot per year, as calculated on an annual basis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

**Section 1.** The City Council hereby authorizes the Mayor and City Clerk to enter into a lease agreement with each lessee (**BB RYDER LLC**) to build a corporate hangar at the Conway Regional Airport.

Section 2. Each lessee will pay all resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED .

Approved:

Mayor Bart Castleberry

Attest:



#### City of Conway, Arkansas Resolution No. R-25-\_\_\_\_

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on <u>413 Garland St.</u>, within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

**Whereas,** State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount of  $\frac{399.19}{5}$  ( $\frac{335.63}{5}$  + Penalty  $\frac{33.56}{5}$  + filing fee  $\frac{30.00}{5}$  to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determining such lien has been set for February 25<sup>th</sup>, 2025 in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Conway, Arkansas that:

**Section 1**: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 25<sup>th</sup> day of February, 2025.

Approved:

Attest:

Mayor Bart Castleberry

A-4

# INVOICE

### City of Conway Public Works

DATE: JANUARY 15<sup>th</sup>, 2025

822 Locust Ave. Conway, AR 72034 Phone: 501-450-6191 Fax 501-450-6144 Lily.couch@conwayarkansas.gov

TO Delta REI LLC 1620 Freyaldenhoven Ln Conway, AR 72032 Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 413 Garland St., Conway, Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Michael Davis	710-02776-000		February 25 <sup>th</sup> , 2025

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	MOWING & DEBRIS REMOVAL BY C.E.P.P.	65.82	65.82
	Maintenance Fee (Mower/bush hog/weed eat)	25.00	25.00
	Sanitation ticket #928886	79.28	79.28
	Sanitation ticket #929029	121.37	121.37
1	Administrative Fee (Code Enforcement)	20.00	20.00
		17.46	17.46
1	Administrative Fee (Code Officer)		
2	Regular Letter	.55	1.10
1	Certified Letter	5.60	5.60
	(10% penalty + \$30.00 filing fees= \$63.56)		
	·	TOTAL	\$335.63
• To	tal amount due after February 25th, 2025	TOTAL	
	cludes collection penalty & filing fees	WITH PENALTY & FILING FEES	\$399.19

Make all checks payable to City of Conway Code Enforcement @ 822 Locust Ave. Conway, Arkansas 72034

**City of Conway Public Works** 822 Locust Ave Conway, Arkansas 72034 www.conwayarkansas.gov



Phone 501-450-6191 Fax 501-450-6144

Delta REI LLC 1620 Freyaldenhoven Ln Conway, AR 72032

Parcel # 710-02776-000

#### RE: Nuisance Abatement at 413 Garland St., Conway AR Cost of Clean-Up, Amount Due: \$335.63

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **February 25<sup>th</sup>, 2025 Meeting**, 6:00 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

- 1. Consideration of the cost of the clean-up of your real property.
- 2. Consideration of placing a lien on your real property for this amount.
- 3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway Code Enforcement** and mail to **822 Locust Ave Conway, Arkansas 72034** with the **attention** to **Lily Couch.** If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

City of Conway Code Enforcement



### CODE CASE HISTORY REPORT RESPROP-0724-0703 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
)7/01/2024	Charles Gann	Code Case added			Code Case (RESPROP-0724-0703)
)7/01/2024	Charles Gann	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Charles Gann	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Charles Gann	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Charles Gann	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
07/01/2024	Charles Gann	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/03/2024	Kim Beard	AssignedTo	Gann, Charles	Davis, Michael	Code Case (RESPROP-0724-0703)
	Kim Beard	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
2/03/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Michael Davis	Code Case Workflow Step Start Date	[none]	12/3/2024	Code Case Workflow Step (Letter Phase)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Letter Phase)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Failed	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Code Case Workflow Step Start Date	[none]	12/3/2024	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Failed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Violation Compliance Date	7/11/2024	12/10/2024	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Compliance Date	7/11/2024	12/10/2024	Violation (3.5.1 Accumulation of Rubbish o Garbage)
2/03/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/03/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
2/10/2024	Michael Davis	Date Closed	[none]	12/10/2024	Code Case (RESPROP-0724-0703)
	Michael Davis	Code Case Status	Open	Closed - Resolved	Code Case (RESPROP-0724-0703)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0724-0703)
	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
2/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Michael Davis	Inspection Actual Departure Date	12/10/2024	12/10/2024	Inspection (ICODE-4898-2024)
	Michael Davis	Inspection Status	In Violation	Corrected	Inspection (ICODE-4898-2024)
	Michael Davis	Action Workflow Status	Failed	Passed	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Inspection Actual Departure Date	12/10/2024	12/10/2024	Inspection (ICODE-4899-2024)
	Michael Davis	Inspection Status	In Violation	Corrected	Inspection (ICODE-4899-2024)
	Michael Davis	Action Workflow Status	Failed	Passed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Step Workflow Status	Started	Passed	Code Case Workflow Step (Violations)
	Michael Davis	Violation Resolved Date	[none]	12/10/2024	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)

# CODE CASE HISTORY REPORT RESPROP-0724-0703

Changed On	User	Description	Before	After	Additional Info
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Michael Davis	Violation Resolved Date	[none]	12/10/2024	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Michael Davis	Inspection Status	Corrected	In Violation	Inspection (ICODE-4898-2024)
	Michael Davis	Action Workflow Status	Passed	Failed	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Inspection Status	Corrected	In Violation	Inspection (ICODE-4899-2024)
	Michael Davis	Action Workflow Status	Passed	Failed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Violation Resolved Date	12/10/2024	[none]	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Violation Status	Resolved	In Violation	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Action Workflow Status	Passed	Started	Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Michael Davis	Violation Resolved Date	12/10/2024	[none]	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	Resolved	In Violation	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Passed	Started	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/10/2024	Michael Davis	Date Closed	12/10/2024	[none]	Code Case (RESPROP-0724-0703)
	Michael Davis	Code Case Status	Closed - Resolved	Open	Code Case (RESPROP-0724-0703)
	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
12/10/2024	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
01/14/2025	Michael Davis	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-0724-0703)
	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Michael Davis	Inspection Actual Departure Date	12/10/2024	[none]	Inspection (ICODE-4898-2024)
	Michael Davis	Inspection Actual Arrival Date	12/3/2024	[none]	Inspection (ICODE-4898-2024)
	Michael Davis	Inspection Status	In Violation	City Cleanup Performed	Inspection (ICODE-4898-2024)
	Michael Davis	Action Workflow Status	Failed	Started	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Inspection Actual Departure Date	12/10/2024	[none]	Inspection (ICODE-4899-2024)
	Michael Davis	Inspection Actual Arrival Date	7/1/2024	[none]	Inspection (ICODE-4899-2024)
	Michael Davis	Inspection Status	In Violation	City Cleanup Performed	Inspection (ICODE-4899-2024)
	Michael Davis	Action Workflow Status	Failed	Started	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)

# CODE CASE HISTORY REPORT RESPROP-0724-0703

Changed On	User	Description	Before	After	Additional Info
	Michael Davis	Violation Resolved Date	[none]	1/9/2025	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Michael Davis	Violation Resolved Date	[none]	1/9/2025	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
01/14/2025	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
01/14/2025	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
01/14/2025	Michael Davis	Date Closed	[none]	1/14/2025	Code Case (RESPROP-0724-0703)
	Michael Davis	Code Case Status	Schedule City Clean up	Closed - Resolved	Code Case (RESPROP-0724-0703)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0724-0703)
	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
01/14/2025	Charles Gann	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
	Charles Gann	Code Case Note added			Code case note text: (This case on 413 Garland St. has been reassigned to Officer Michael Davis on or about this date Octobe 9, 2024.)
01/14/2025	Charles Gann	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
02/12/2025	Michael Davis	Date Closed	1/14/2025	[none]	Code Case (RESPROP-0724-0703)
	Michael Davis	Code Case Status	Closed - Resolved	Open	Code Case (RESPROP-0724-0703)
	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)
02/13/2025	Michael Davis	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-0724-0703)











City of Conway, Arkansas Ordinance No. 0-25-\_\_\_\_

# AN ORDINANCE ACCEPTING THE ANNEXATION OF CERTAIN LANDS COMPRISED OF $\pm 67.52$ ACRES LOCATED AT 3208 NUTTERS CHAPEL ROAD, TO THE CITY OF CONWAY:

#### NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1:** That the City of Conway, Arkansas, hereby accepts the hereinafter described territory, including all adjacent and abutting rights-of-way, annexed to said City by order of the County Court of Faulkner County, Arkansas heretofore entered on **January 21, 2025**, and said territory being situated in Faulkner County, Arkansas, shall be a part of the City of Conway and shall be zoned **R-1**. Legal description as follows:

A PART OF THE S1/2 NW1/4, SECTION 22, T-05-N, R-14-W, FAULKNER COUNTY, ARKANSAS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A FOUND MAG NAIL FOR THE NW CORNER OF SAID S1/2 NW1/4; THENCE ALONG THE NORTH LINE OF SAID S1/2 NW1/4 S87°53'57"E A DISTANCE OF 1876.86'; THENCE LEAVING SAID NORTH LINE S01°44'20"W A DISTANCE OF 300.62'; THENCE S87°51'07"E A DISTANCE OF 723.28' TO A POINT BEING 40 FEET WEST OF THE EAST LINE OF SAID S1/2 NW1/4; THENCE PARALLEL TO SAID EAST LINE S01°43'55"W A DISTANCE OF 449.08'; THENCE LEAVING SAID PARALLEL LINE N87°39'07"W A DISTANCE OF 347.20'; THENCE S01°43'55"W A DISTANCE OF 540.00' TO A POINT BEING 40 FEET NORTH OF THE SOUTH LINE OF SAID S1/2 NW1/4; THENCE PARALLEL TO SAID SOUTH LINE N87°39'07"W A DISTANCE OF 2262.61' TO THE WEST LINE OF SAID S1/2 NW1/4; THENCE ALONG SAID WEST LINE N02°09'45"E A DISTANCE OF 1279.01' TO THE POINT OF BEGINNING CONTAINING 67.52 ACRES MORE OR LESS.

And that the above-described lands and territory be, and the same hereby are, declared to be a part of the City of Conway, Faulkner County, Arkansas.

Section 2: From and after this date, all inhabitants residing within and upon the hereinabove described lands and territory shall have and enjoy all the rights and privileges of, and be subject to all the laws, rules, ordinances, limitations and regulations imposed upon the inhabitants within the original limits of said City of Conway, Arkansas, and for voting purposes, said lands are hereby assigned to and designated as part of Ward 1 of the City of Conway, Arkansas.

**Section 3:** It is hereby declared the annexed land shall be provided the following services immediately upon the effective date of this annexation: police protection; fire protection; maintenance of any publicly dedicated streets within the property; and opportunity to connect to potable water, electric, and telecommunications services provided by Conway Corporation at the expense of the property owner.

**PASSED** this 25<sup>th</sup> day of February, 2025.

Approved:

Mayor Bart Castleberry

Attest

#### FAULKNER COUNTY

# ALLEN DODSON

DEC 0 5 2024

ERK

DC

#### County Judge 801 Locust Street • Conway, AR 72034 IN THE COUNTY COURT OF FAULKNER COUNTY, ARK

Crafton-Fowler Family Limited Partnership, LLLP, Petitioner

CC-24-013

#### ORDER

Comes now before the Court the above-styled case, and after having been presented the facts and circumstances, and having considered the relevant laws, this Court finds and orders the following:

- A petition of annexation was filed November 13, 2024. A Correction Warranty Deed was filed November 20, 2024.
- 2. All appropriate signatures were affixed to the Petition, as required by A.C.A. 14-40-609.
- The proposed site to be annexed was adequately described and further displayed a map of the proposed site.
- 4. The appropriate documentation was provided under A.C.A. 14-40-609.
- 5. Based on the above premises, the Petitioner's prayer is right and proper.

WHEREFORE, this Court finds that the area described in Exhibit A should be, and hereby is, released for annexation into the City of Conway:

IT IS SO ORDERED.

HON. Allen Dodson Faulkner County Judge

Dated

We verify that the above referenced Petition complies with A.C.A. 14-40-609.

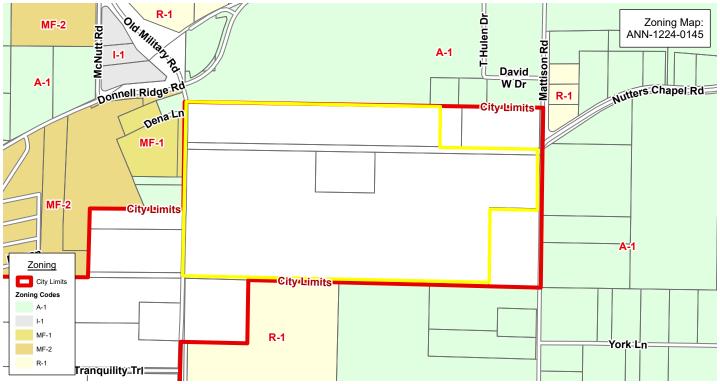
+ Waiter Margaret Darter, Clerk

#### LEGAL DESCRIPTION:

A PART OF THE S1/2 NW1/4, SECTION 22, T-05-N, R-14-W, FAULKNER COUNTY, ARKANSAS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A FOUND MAG NAIL FOR THE NW CORNER OF SAID S1/2 NW1/4; THENCE ALONG THE NORTH LINE OF SAID S1/2 NW1/4 S87°53'57"E A DISTANCE OF 1876.86'; THENCE LEAVING SAID NORTH LINE S01°44'20"W A DISTANCE OF 300.62'; THENCE S87°51'07"E A DISTANCE OF 723.28' TO A POINT BEING 40 FEET WEST OF THE EAST LINE OF SAID S1/2 NW1/4; THENCE PARALLEL TO SAID EAST LINE S01°43'55"W A DISTANCE OF 449.08'; THENCE LEAVING SAID PARALLEL LINE N87°39'07"W A DISTANCE OF 347.20'; THENCE S01°43'55"W A DISTANCE OF 540.00' TO A POINT BEING 40 FEET NORTH OF THE SOUTH LINE OF SAID S1/2 NW1/4; THENCE PARALLEL TO SAID SOUTH LINE N87°39'07"W A DISTANCE OF 2262.61' TO THE WEST LINE OF SAID S1/2 NW1/4; THENCE ALONG SAID WEST LINE N02°09'45"E A DISTANCE OF 1279.01' TO THE POINT OF BEGINNING CONTAINING 67.52 ACRES MORE OR LESS.

EXHIBIT



# M E M O R A N D U M

TO: Mayor Bart Castleberry City Council Members

FROM: Chief Chris Harris

DATE: February 25, 2025

**SUBJECT:** Request for disposal of seized assets

The Police Department has the following vehicle that is not being used:

• 2006 Acura RL VIN JH4KB16546C005297

I would like to request approval to remove these items from our inventory listing and to dispose of them. These vehicles/items will be sold through auction, "as is", on www.publicsurplus.com.

Thank you for your consideration.



#### City of Conway, Arkansas Ordinance No. O-25-\_\_\_\_

# AN ORDINANCE APPROPRIATING REIMBURSEMENT FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursement funds from the following entities in the fiscal year 2024:

Various Companies	\$48,627.09	Extra Duty Services
Various Companies	\$2,850.00	Donations
Municipal Vehicle Program	\$1,414.46	Insurance Proceeds
FBI/DEA	\$3,633.22	Taskforce Funds
Sheriff's Office	\$2,122.91	<b>Restitution Funds</b>

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1.** The City of Conway shall appropriate funds from various companies in the amount of \$48,627.09 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

**Section 2.** The City of Conway shall appropriate funds from various companies in the amount of \$2,850.00 from 001.121.4705 to the CPD grant and donation expense account 001.121.5760.

**Section 3.** The City of Conway shall appropriate funds from the Municipal Vehicle Program in the amount of \$1,414.46 from 001.119.4360 to the CPD vehicle maintenance account 001.121.5450.

**Section 4.** The City of Conway shall appropriate funds from various companies in the amount of \$3,633.22 from 001.121.4186 to CPD overtime account 001.121.5114.

**Section 5.** The City of Conway shall accept restitution funds totaling \$2,122.91 and appropriate funds from 001.121.4184 to the CPD other miscellaneous expense account 001.121.5799.

Section 6. All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 25<sup>th</sup> day of February, 2025.

Approved:

Attest:

Mayor Bart Castleberry



# City of Conway, Arkansas Ordinance No. O-25-\_\_\_\_

# AN ORDINANCE APPROPRIATING REIMBURSEMENT FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$28,638.85	Extra Duty Services
Municipal Vehicle Program	\$12,642.60	Insurance Proceeds
Various Companies	\$250.00	Donations
BVP	\$18,529.56	Reimbursement

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1.** The City of Conway shall appropriate funds from Various Companies in the amount of \$28,638.85 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

**Section 2.** The City of Conway shall appropriate funds from the Municipal Vehicle Program in the amount of \$12,642.60 from 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

**Section 3.** The City of Conway shall appropriate funds from Various Companies in the amount of \$250.00 from 001.121.4705 to the CPD grant and donation expense account 001.121.5760.

**Section 4.** The City of Conway shall amend the 2025 budget and appropriate funds from the Patrick Leahy Bulletproof Vest Partnership in the amount of \$18,529.56 from 001.119.4900 to the Police Department Accountable Equipment expense account 001.121.5650.

Section 5. All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 25<sup>th</sup> day of February, 2025.

Approved:

Attest:

Mayor Bart Castleberry



# MEMORANDUM

TO:	Mayor Bart Castleberry
FROM:	Sean Canady
DATE:	February 25, 2025
SUBJECT:	Removal of Items from Inventory

Attached to this memo is a list of furniture and equipment the Emergency Operations Center wishes to remove from inventory. All items will either be donated to another agency or disposed of as waste. Please let me know if you have any questions.

FURNITURE	QUANTITY	RECIPIENT
LOCKERS	4	FCSO CID
COMPUTER STANDS		OEM
SIT/STAND DESK	1	FCSO
SIT/STAND DESK	2	CONWAY SANITATION
FULL DESK WITH SIT/STAND	3	OEM
24 HR CHAIRS	3	OEM
DRAWERS ON WHEELS	1	FCSO
SHORT SHELF ON WHEELS	1	FCSO
STORAGE TURNTABLE	1	FAULKNER COUNTY JUDGE'S OFFICE
MISC FURNITURE PIECES	~	WASTE
BATTERIES		SCRAP